

**School Emergency Drills
Documentation Form**

Type of Drill:

Time of Drill:

<input type="checkbox"/>	Fire Drill (5 required)(3 by 12/1)	<input type="checkbox"/>	Standard
<input type="checkbox"/>	Tornado Drill (2 required – 1 in March)	<input type="checkbox"/>	Class Change
<input type="checkbox"/>	Shelter in Place (2 required)	<input type="checkbox"/>	Recess
<input checked="" type="checkbox"/>	Lock Down (2 required 1 prior to Dec 1)	<u>1120</u>	Lunch

Name of Reporting School: Rockford High School

Date of Drill: 11/5/14 Time Drill was held: 11:20 (a.m./p.m.)

Exact time required to evacuate/shelter/secure: 7 minutes

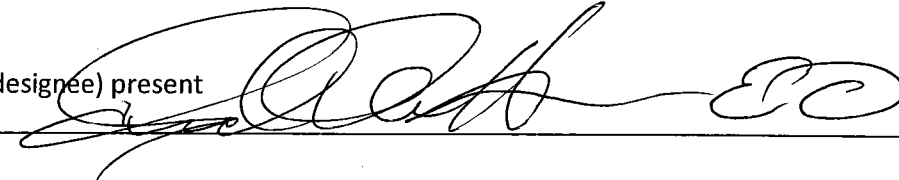
Total Participants: 2000 Remarks: _____

This report is for Emergency Drill Fire# _____ out of 5 for school year 20__/20__
Tornado# _____ out of 2 for school year 20__/20__
Shelter IP# _____ out of 2 for school year 20__/20__
Lockdown# 1 out of 2 for school year 2014/2015

Name of person conducting drill: Charlie Brown

Title of person conducting drill: Director of Security

Signature of person conducting drill: _____

Fire (fire chief or designee) present
Name and Title: 

**MUST RETURN TO SECURITY OFFICE WITHIN 24 HOURS OF DRILL
FAX NUMBER 866-7112**