

**School Emergency Drills
Documentation Form**

Type of Drill:

Time of Drill:

| | | | |
|-------------|---|-------------|--------------|
| <u>3</u> | Fire Drill (5 required)(3 by 12/1) | <u>X</u> | Standard |
| <u> </u> | Tornado Drill (2 required – 1 in March) | <u> </u> | Class Change |
| <u> </u> | Shelter in Place (2 required) | <u> </u> | Recess |
| <u> </u> | Lock Down (2 required 1 prior to Dec 1) | <u> </u> | Lunch |

Name of Reporting School: Belmont

Date of Drill: 10/27/2015 Time Drill was held: 10:30 (a.m./p.m.)

Exact time required to evacuate/shelter/secure: 1:32.84

Total Participants: 371 Remarks:

This report is for Emergency Drill Fire# 3 out of 5 for school year 15/16
Tornado# out of 2 for school year
Shelter IP# out of 2 for school
Lockdown# out of 2 for school

Name of person conducting drill: Maggie Thelen

Title of person conducting drill: Principal

Signature of person conducting drill: M. Thelen

Fire (fire chief or designee) present
Name and Title: J. Hawley

**MUST RETURN TO SECURITY OFFICE WITHIN 24 HOURS OF DRILL
FAX NUMBER 866-7112**