

School Emergency Drills Documentation Form

Type of Drill:

Time of Drill:

<u> 1 </u> Fire Drill (5 required)(3 by 12/1)	<u> 1:00 </u>	Standard
<u> </u> Tornado Drill (2 required)(1 in March)	<u> </u>	Class Change
<u> </u> Shelter in Place (1 required)	<u> </u>	Recess
<u> </u> Lock Down (2 required)(1 prior to Dec 1 & 1 after Jan 1)	<u> </u>	Lunch
<u> </u> Cardiac Drill (1 required)		

Name of Reporting School: Lakes Elementary

Date of Drill: Thurs. Sept. 4, 2014 Time Drill was held: 1:00 (a.m./p.m.)

Exact time required to evacuate/shelter/secure: 2 min. 8 sec.

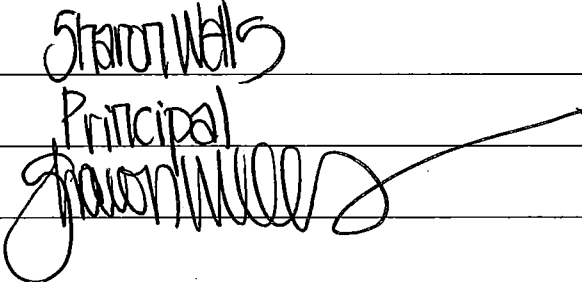
Total Participants: 501 Remarks: _____

This report is for Emergency Drill

Fire# <u> 1 </u>	out of 5 for school year 20 <u> 14 </u> /20 <u> 15 </u>
Tornado# <u> </u>	out of 2 for school year 20 <u> </u> /20 <u> </u>
Shelter IP# <u> </u>	out of 1 for school year 20 <u> </u> /20 <u> </u>
Lockdown# <u> </u>	out of 2 for school year 20 <u> </u> /20 <u> </u>
Cardiac# <u> </u>	out of 1 for school year 20 <u> </u> /20 <u> </u>

Name of person conducting drill: Sharon Wells

Title of person conducting drill: Principal

Signature of person conducting drill: 

Fire (fire chief or designee) present
Name and Title: _____

**MUST RETURN TO SECURITY OFFICE WITHIN 24 HOURS OF DRILL
FAX NUMBER 866-7112**