

**School Emergency Drills
Documentation Form**

Type of Drill:

Time of Drill:

Fire Drill (5 required)(3 by 12/1)

Standard

Tornado Drill (2 required)(1 in March)

Class Change

Shelter in Place (1 required)

Recess

Lock Down (2 required)(1 prior to Dec 1 & 1 after Jan 1)

Lunch

Cardiac Drill (1 required)

Name of Reporting School: Meadow Ridge

Date of Drill: 2/3/15 → 2/5/15 ^{per email} Time Drill was held: 1:45 (a.m./p.m.)

Exact time required to evacuate/shelter/secure: _____

Total Participants: all school Remarks: _____

This report is for Emergency Drill	Fire# _____	out of 5 for school year 20 <u>14</u> /20 <u>15</u>
	Tornado# _____	out of 2 for school year 20 <u>14</u> /20 <u>15</u>
	Shelter IP# _____	out of 1 for school year 20 <u>14</u> /20 <u>15</u>
	Lockdown# <u>2</u>	out of 2 for school year 20 <u>14</u> /20 <u>15</u>
	Cardiac# _____	out of 1 for school year 20 <u>14</u> /20 <u>15</u>

Name of person conducting drill: Blake Bowman

Title of person conducting drill: Principal

Signature of person conducting drill: Blake R. Bowman

Fire (fire chief or designee) present
Name and Title: _____

**MUST RETURN TO SECURITY OFFICE WITHIN 24 HOURS OF DRILL
FAX NUMBER 866-7112**