

School Emergency Drills Documentation Form

Type of Drill:

Time of Drill:

- | | | | |
|-------------------------------------|---|-------------------------------------|--------------|
| <input type="checkbox"/> | Fire Drill (5 required)(3 by 12/1) | <input checked="" type="checkbox"/> | Standard |
| <input checked="" type="checkbox"/> | Tornado Drill (2 required – 1 in March) | <input type="checkbox"/> | Class Change |
| <input type="checkbox"/> | Shelter in Place (2 required) | <input type="checkbox"/> | Recess |
| <input type="checkbox"/> | Lock Down (2 required 1 prior to Dec 1) | <input type="checkbox"/> | Lunch |

Name of Reporting School: Rockford High School

Date of Drill: 3/30/15 Time Drill was held: 8:40 (a.m.)(p.m.)

Exact time required to evacuate/shelter/secure: 7 minutes

Total Participants: 2,000 Remarks: _____

This report is for Emergency Drill

Fire# _____	out of 5 for school year 20__ /20__
Tornado# <u>2</u>	out of 2 for school year 20 <u>14</u> /20 <u>15</u>
Shelter IP# _____	out of 2 for school year 20__ /20__
Lockdown# _____	out of 2 for school year 20__ /20__

Name of person conducting drill: JACK HERTEL

Title of person conducting drill: Security

Signature of person conducting drill: Jack Hertel

Fire (fire chief or designee) present

Name and Title: Kyle Sroback Inspector

**MUST RETURN TO SECURITY OFFICE WITHIN 24 HOURS OF DRILL
FAX NUMBER 866-7112**