

**School Emergency Drills
Documentation Form**

Type of Drill:

Time of Drill:

X Fire Drill (5 required)(3 by 12/1)

9:30 Standard

_____ Tornado Drill (2 required)(1 in March)

_____ Class Change

_____ Shelter in Place (1 required)

_____ Recess

_____ Lock Down (2 required)(1 prior to Dec 1 & 1 after Jan 1)

_____ Lunch

_____ Cardiac Drill (1 required)

Name of Reporting School: PARKSIDE ELEMENTARY

Date of Drill: 9/23/16 Time Drill was held: 9:30 (a.m./p.m.)

Exact time required to evacuate/shelter/secure: 1 min. 30 sec.

Total Participants: 350 + Remarks: FIRE CHIEF SAYS THAT ALL DOORS NEED TO BE CLOSED.

This report is for Emergency Drill

Fire# <u>1</u>	out of 5 for school year 20 <u>16</u> /20 <u>17</u>
Tornado# _____	out of 2 for school year 20 ___ /20 ___
Shelter IP# _____	out of 1 for school year 20 ___ /20 ___
Lockdown# _____	out of 2 for school year 20 ___ /20 ___
Cardiac# _____	out of 1 for school year 20 ___ /20 ___

Name of person conducting drill: LARRY WATTERS

Title of person conducting drill: PRINCIPAL

Signature of person conducting drill: [Signature]

Fire (fire chief or designee) present

Name and Title: Tom B. Sp...

Michael J. Raw FIRE MARSHAL

MUST RETURN TO SECURITY OFFICE WITHIN 24 HOURS OF DRILL

FAX NUMBER 866-7112

Scanned 10/13/16