

**School Emergency Drills
Documentation Form**

Type of Drill:

Time of Drill:

Fire Drill (5 required)(3 by 12/1)

1:10

Standard

Tornado Drill (2 required)(1 in March)

Class Change

Shelter in Place (1 required)

Recess

Lock Down (2 required)(1 prior to Dec 1 & 1 after Jan 1)

Lunch

Cardiac Drill (1 required)

Name of Reporting School: PARKSIDE ELEMENTARY

Date of Drill: 9/28/16

Time Drill was held: 1:10 (a.m./o.m.)

Exact time required to evacuate/shelter/secure: 1 min 40 sec.

Total Participants: 350

Remarks: _____

This report is for Emergency Drill

Fire# 2 out of 5 for school year 20 16 /20 17

Tornado# _____ out of 2 for school year 20 ___/20 ___

Shelter IP# _____ out of 1 for school year 20 ___/20 ___

Lockdown# _____ out of 2 for school year 20 ___/20 ___

Cardiac# _____ out of 1 for school year 20 ___/20 ___

Name of person conducting drill: LARRY WATTERS

Title of person conducting drill: PRINCIPAL

Signature of person conducting drill: [Signature]

Fire (fire chief or designee) present

Name and Title: Jason Bradley Public Safety Off.

**MUST RETURN TO SECURITY OFFICE WITHIN 24 HOURS OF DRILL
FAX NUMBER 866-7112**