

**School Emergency Drills
Documentation Form**

Type of Drill:

1 Fire Drill (5 required)(3 by 12/1)

_____ Tornado Drill (2 required)(1 in March)

_____ Shelter in Place (1 required)

_____ Lock Down (2 required)(1 prior to Dec 1 & 1 after Jan 1)

_____ Cardiac Drill (1 required)

Time of Drill:

1:00pm Standard

_____ Class Change

_____ Recess

_____ Lunch

Name of Reporting School: Cannonsburg

Date of Drill: 9/6/2017 Time Drill was held: 1:00pm (a.m./p.m.)

Exact time required to evacuate/shelter/secure: 2 min 38 sec.

Total Participants: 200 Remarks: _____

all strokes were ~~not~~ checked and working

This report is for Emergency Drill

Fire# <u>1</u>	out of 5 for school year 20 <u>17</u> /20 <u>18</u>
Tornado# _____	out of 2 for school year 20__/20__
Shelter IP# _____	out of 1 for school year 20__/20__
Lockdown# _____	out of 2 for school year 20__/20__
Cardiac# _____	out of 1 for school year 20__/20__

Name of person conducting drill: Mike Westgate

Title of person conducting drill: Principal

Signature of person conducting drill: Mike Westgate

Fire (fire chief or designee) present
Name and Title: _____

**MUST RETURN TO SECURITY OFFICE WITHIN 24 HOURS OF DRILL
FAX NUMBER 866-7112**

faxed @
1:15pm
9/6/2017
to security

schoolemergencydrill