

# School Emergency Drills Documentation Form

Type of Drill:

Fire Drill (5 required)(3 by 12/1)

Tornado Drill (2 required)( 1 in March)

Shelter in Place (1 required)

Lock Down (2 required)(1 prior to Dec 1 & 1 after Jan 1)

Cardiac Drill (1 required)

Time of Drill:

Standard

Class Change

Recess

Lunch

Name of Reporting School: NRMS

Date of Drill: 5/10/19 Time Drill was held: 12: (a.m./p.m.)

Exact time required to evacuate/shelter/secure: 1 min. 30 seconds

Total Participants: 900+ Remarks: \_\_\_\_\_

This report is for Emergency Drill

Fire# 5 out of 5 for school year 2018/2019

Tornado# \_\_\_\_\_ out of 2 for school year 20\_\_\_\_/20\_\_\_\_

Shelter IP# \_\_\_\_\_ out of 1 for school year 20\_\_\_\_/20\_\_\_\_

Lockdown# \_\_\_\_\_ out of 2 for school year 20\_\_\_\_/20\_\_\_\_

Cardiac# \_\_\_\_\_ out of 1 for school year 20\_\_\_\_/20\_\_\_\_

Name of person conducting drill: Al Reidard

Title of person conducting drill: NRMS Asst. Principal

Signature of person conducting drill: [Signature]

Fire (fire chief or designee) present

Name and Title: \_\_\_\_\_

**MUST RETURN TO SECURITY OFFICE WITHIN 24 HOURS OF DRILL  
FAX NUMBER 866-7112**