

ROCKFORD HIGH SCHOOL

4100 Kroes NE

Main Office: 863-6030

Attendance: 863-6032

Counseling: 863-6033

Office Hours: 7:00AM – 4:00PM



ROCKFORD HIGH SCHOOL

FRESHMAN CENTER

4500 Kroes NE

Main Office: 863-6348 – 7:00-3:30p

Attendance: 863-6352

Counseling: 863-6350

AUGUST/SEPTEMBER 2019

PRINCIPALS' WELCOME

Dear Parents and Students:

The administration and staff of the RHS and RFC hope you have had a safe and enjoyable summer. The start of school is **August 26th**, and we look forward to seeing you. Information regarding Orientation is listed below. Please feel free to contact us if you have any questions. Enjoy the rest of your summer!

Dan Zang, RHS 10-12 Bldg. Principal
Tom Hosford, RHS-FC Principal

OFFICE HOURS

The **RHS 10-12 Building's** main office hours are 7:30 am to 3:00 pm thru August 9th. Regular office hours of 7:00 am to 4:00 pm begin August 12th.

The **RHS-Freshman Center** - The main office will re-open August 12th with regular office hours of 7:00am to 3:30pm.

ORIENTATION DATES

Orientation dates for the 2019-2020 school year for Rockford High School & Freshman students are as follows:

RHS 9TH, 10TH, 11TH & 12TH GRADE STUDENTS ORIENTATION FROM 8 AM TO NOON, AND WILL TAKE APPROXIMATELY ONE HOUR.

- **SENIORS ORIENTATION**
TUESDAY, AUG. 13
- **JUNIORS ORIENTATION**
WEDNESDAY, AUG. 14
- **SOPHOMORES ORIENTATION**
THURSDAY, AUG. 15
- **FRESHMAN ORIENTATION**
WEDNESDAY, AUG. 14

Seniors interested in Co-Op!!!

Please see Mrs. Cody in the Co-Op Office in the Media Center during Senior Orientation!

MAKE UP ORIENTATION DATE

Make up date for 9th, 10th, 11th, and 12th graders:

Aug. 19 from 8:00 am to noon.

DRESS CODE REMINDER! Students should be dressed appropriately for the school setting. If a student chooses to disobey the rules stated, a parent/guardian will be called to provide proper attire. A shirt (with fabric covering the front, back, and sides under the arms), pants/jeans or the equivalent (skirt, sweatpants, shorts leggings, a dress etc.) and shoes, are all required to be worn at school. Students who are uncooperative or repeatedly violate the dress code policy are subject to discipline action under the Student Code of Conduct.

The complete updated dress code policy is outlined in the student handbook

Family Access Accounts:

Once again for, the 2019-2020 school year, RPS will use an electronic system for verification of student information. Parents will be able to submit changes to demographic information by means of Family Access. Parents will receive an email outlining the steps to be taken to review and submit any changes to phone numbers, and other relevant information. **Note:** For families who do not have access to the internet, the computer lab at your student's school will be available prior to the start of school. We highly encourage all families to set up a FA account, as it is the district's main source of communication to parents. Please visit our website at www.rockfordschools.org & click on the Family Access link (upper right-hand side) or please feel free to contact the main office our student's school for additional assistance.

First DAY OF SCHOOL:

August 26th, 2019



Start Time: 7:40am --- End Time: 2:30pm

PARKING - NO parking is permitted in front of RHS or RHS-FC Schools between 7 am & 3 pm. Parking stickers for the 2019-2020 school year will be \$15 for the 1st permit, and \$10 for any after that. Parking permits are required to park at RHS & RFC in any of the lots and must be renewed each school year. You must bring Proof of Registration for each vehicle or you will not be issued a permit. Permits will be on sale beginning August 12th in the Main Office

FALL PICTURE RETAKES:

October 1st



ID CARDS - ID cards are issued to all students and should be carried at all times during school and at school sponsored events. The ID card is not only for identification purposes, but is also coded for admittance to the Library Information Center, for the school lunch program and issuing textbooks.

-FALL OPEN HOUSE-

RHS-Freshman Center Open House

Wednesday, September 4, 2019

at 6:45 pm

RHS 10-12 Building Open House

Thursday, September 5, 2019

at 6:45 pm

You will follow your student's schedule and meet all of his/her teachers. Teachers will explain course content and classroom rules.

Mark your calendars

STUDENT HANDBOOKS: RHS/RFC students will be required to review the student handbook, which will be linked to the school website.

FRESHMAN STUDENTS: A limited quantity of planners will be available for students to purchase during orientation at the Freshman Center. Cost: \$4.00

STUDENT ABSENCES - PARENTS: Student absences must be called in the day of the absence. The attendance line at the **RFC** is **(616) 863-6352**. The attendance line at the **RHS 10-12 Bldg.** is **(616) 863-6032**. Both lines are **available 24 hours** a day.

CLOSED CAMPUS REGULATION - Students are to remain in the school building or on campus from the time they arrive in the morning until the time they board transportation to leave at the end of the day, *excluding excused absence permits, KCTC and Co-Op students.*

GUIDANCE OFFICE: **DROP AND ADD POLICY**

To minimize disruption and to maintain the integrity of the educational process, student schedule changes will be considered as follows:

Students will have an opportunity to drop or add classes in a designated, announced timeframe before each trimester begins, subject to qualifications, availability, and appropriateness for student future plans. Once a trimester begins, changes will be made only for academic level misplacement as determined by the teacher, to fill a hole in a schedule, or, for seniors, adding co-op or an internship. The addition of co-op or an internship must be made in the first week of class.

SCHOOL LUNCH ACCOUNTS

There will be a Food Service cashier available during the August orientation dates should you want to deposit money into your student's account(s). This should alleviate some of the confusion that occurs during the first week of school. If you are sending a check, please make it payable to Rockford Food Service. Menus will be available online prior to orientation. These may be viewed under the Services/Food Service menu option at www.rockfordschools.org. Lunch prices are posted on the menu.

Also available online will be the 2019-2020 Free and Reduced Application and instruction sheet. Applications for the 2019-2020 school year will be accepted after July 1, 2019. Should you qualify, your child is eligible for both breakfast and lunch. Meals based on the State of Michigan requirements are at a reduced rate of .30 cents for breakfast and .40 cents for lunch. A description of a qualifying Type A meal is provided on each menu. The Free and Reduced packet can be viewed, obtained and downloaded from our webpage rockfordschools.org, under the Service Menu and either mailed to Rockford Food Service at 4100 Kroes Rd, Rockford, MI 49341 or emailed to JFish@rockfordschools.org. Applications also are available from the school offices.

For those who participated in the Free and Reduced Meal Program the previous year, there is a one-month grace period or Sept. 30 deadline, whichever comes first, at the start of the school year, to allow you time to renew your application. Failure to submit an application will result in removal from this program. We accept applications throughout the entire school year. Applications will also be available in the main offices. If you have any questions, call 863-6037.

e-FUNDS FOR SCHOOLS

The e-Funds for Schools program will allow you to choose several payment options to use when paying for your student's lunch and other school items. You will have the ability to have payments automatically withdrawn electronically from your checking account or charged to your credit card; you also have the flexibility to pay at anytime using the school's website.

For further information, go to: rpsfamily@rockfordschools.org and choose e-Funds or contact the Food Service department at your student's school.

ARENA SCHEDULING ACCESS:

Monday August 5th

9:00a - 12th graders (class of 2020)

1:00 p - 11th graders (class of 2021)

Tuesday August 6th

9:00a - 10th graders (class of 2022)

1:00 p - 9th graders (class of 2023)

Thursday August 8th – The Arena will close for all grades at 10:00 pm.

ATHLETICS

FALL SPORTS START-UP

Fall sports tryout information is available at www.rockfordschools.org – high school athletic page. Please visit the individual team web pages for more information and times/locations.

Fall Sports include: Co-Ed Cross Country, Football, Girls Golf, Boys Soccer, Girls Swimming/Diving, Boys Tennis, Volleyball, Boys Water Polo & Sideline Cheer.

Physicals

Physicals are required for ALL sports. Physical forms can be picked up at the RFC Office, RHS Main Office, RHS Athletic Office, and Community Services or printed out at www.MHSAA.com.

Physicals must be on file in the Athletic Office by Thursday, August 8 for those athletes participating in fall sports. A current physical for the 2019-2020 school year must be dated on or after April 15, 2019. Athletes WILL NOT be allowed to tryout for fall sports without a physical on file. If you would like to check if a current physical is on file, you may follow the steps below beginning on July 29.

- Login to Family Access
- Click on the HEALTH INFO tab
- Click DISPLAY OPTIONS
- Click SHOW PHYSICAL EXAMS
- If there is a date listed in the line for the current school year (2020) – the physical is current and on file

Common mistakes that will cause your physical to be invalid:

*Missing signatures from doctor, guardian and/or student
Emergency Contact Information and/or Consent to treat sections not completed*

You may drop your physical off at the High School Main Office, the Athletic Office or scan it to kswayze@rockfordschools.org. It is recommended you keep a copy of the physical for your records.

August 12 – FIRST DAY PRACTICE/TRYOUTS FOR ALL FALL SPORTS EXCEPT SWIM/DIVE AND VOLLEYBALL WHICH BEGIN ON AUGUST 14.

Participation fees for the 2019-2020 school year

- RHS \$120 per sport
- Middle Schools \$90 per sport
- RHS & MS (combined) \$350 Family Maximum

ALL participation fees are now paid ONLINE through your student's Family Access Account. An e-funds account will need to be set up under Fee Management, if you have not done so already. Your Coach will notify athletes when the fee is entered and available for payment.

NOTE: After notification from the coach that payments are available online to be paid, the fee must be paid within 10 days, or the athlete may not participate in games/contests until the fee is paid or other arrangements are made with the Athletic Office.

Final Notes

Fall Sports Pictures will take place on August 16 and August 19 Sports Passes will be available in the Athletic office in Mid-August



ADVISORY TO ALL PARENTS

Rockford Public Schools has adopted an Integrated Pest Management program. Inherent with this are the District's efforts to reduce pesticide use as much as possible. While it may occasionally be necessary to apply a pesticide, these will only be used as a last resort. This program **does not** rely on routine pesticide applications to resolve problems. We use various techniques such as habitat alteration, sanitation, mechanical means, exclusion, etc. to prevent pests from becoming a problem.

You will receive advanced notice of the application of a pesticide, other than a bait or gel formulation at your child's school. This advance notice of the application will be given 48 hours before the application. The law requires us to do this notification by using two methods. The first method required by the law is the posting at entrances to your child's school. The second method we are going to use is the posting in a common area located by the main office of the school. Parents are also entitled to receive this notice by first-class US mail postmarked at least 3 days before the application. If you would like to be notified by mail, please send a letter to the Maintenance Dept., 7155 Brewer NE, Rockford, MI 49341. Please include your name, mailing address and which school your child attends.

In an emergency (e.g., bees nest), pesticides may be applied without prior notice, but you will be provided notice following any such application.

You may review our IPM program or pesticide application records for your child's school by calling the Maintenance Dept. at 616-863-6330. This number may also be used when school is not in regular session. Shawn Hayward Director of Operations: SHayward@rockfordschools.org

STUDENT ACCIDENT INSURANCE

Rockford Public Schools in conjunction with First Agency, Inc., provides secondary medical insurance coverage for our students. This coverage is for all school-sponsored activities, school supervised activities and time spent in school, including interscholastic athletics, in accordance with the terms and limitations of the policy.

The above coverage is secondary to a family's medical insurance. As a service to students and their families, the district is also making available a student accident insurance plan that may be purchased at a very nominal cost.

Parents may purchase this coverage ON-LINE (with credit card @ www.1stAgency.com). Please follow the directions by choosing STATE(MI) and SCHOOL DISTRICT (Rockford Public Schools) All questions regarding this coverage may be directed to First Agency Inc. Toll free @ (800) 243-6298

PAC MEETINGS

The Parent Advisory Committee meetings are held at the RHS Freshman Center LGI Room @ 9:00am.

Dates: 10/7, 11/4, 1/27, 3/16 & 5/4

Each year, Rockford Public School District offers Career and Technical Education programs at Rockford High School. These programs are designed to prepare youth for a broad range of employment and training services and are offered under the guidance of certified teachers, counselors, and cooperative education coordinators. All career and technical education programs follow the district's policies of nondiscrimination on the basis of race, color, religion, national origin or ancestry, sex, disability, height, weight, or marital status in all programs, services, activities, and employment. In addition, arrangements can be made to ensure that the lack of English language proficiency is not a barrier to admission or participation. The programs offered include Accounting and Business Management. The courses in these programs are as follows:

Accounting: Financial Management and Accounting
A,B,C Management: Business/Personal Finance and Business 1,2,3

For general information about these programs, contact:

Mary Cody, CTE Director
Rockford High School
4100 Kroes Road
Rockford, MI 49341
(616) 863-6030

Inquiries regarding nondiscrimination policies should be directed to:

Korie Wilson-Crawford,
Assistant Superintendent
Human Resources
Rockford Public Schools
350 N. Main Street
Rockford, MI 49341

**ROCKFORD PUBLIC SCHOOLS
PARENT NOTIFICATION PROGRAM FOR 2019-2020
SchoolMessenger Partnership Enables Quick, Reliable
Connections to Reach Families throughout the District
Anytime, Anywhere**

Rockford Public Schools announces that it has expanded its parent notification program for the 2019-2020 school year. The district, which serves 13 schools and more than 8000 students, will use its new communications capabilities to reach families quickly in the event of an emergency, to report absenteeism, and to improve the overall quality and frequency of communications between its schools and the community.

If an emergency occurs at any building in the district, SchoolMessenger's massive calling capabilities will enable thousands of messages to be placed in a matter of minutes. For more routine attendance alerts, lunch account status, and community outreach, school or district officials simply access the Web-based service, or call a toll-free number, to send families any number of personalized messages or reminders throughout the school year.

Parents are encouraged to review their student's emergency contact information thru Family Access be sure all telephone and email information is up to date and accurate. Two emergency contacts from each family are entered into the notification database, which is automatically, regularly updated throughout the year so that it is always emergency-ready. If at any time contact information changes, parents are advised to notify your son or daughter's school immediately so that records can be updated.

By partnering with SchoolMessenger, a leading U.S. parental notification company, the district or any individual school can communicate regularly with parent's day or night, using voice messages, email or text messaging. The solution even includes a survey feature that allows officials to query families to get the pulse of the community on key issues.

It is important to note that the SchoolMessenger solution will not replace current modes of school communications. Principals will still use Message Center (by way of Family Access), will publish newsletters on the Rockford website, are still accessible for live visits, and a variety of publications and correspondence will continue to be posted using our website. Any personal information shared between families and the district will remain private, and is protected by multiple layers of data encryption, firewalls, and other security measures.

RAM'S TALE – YEARBOOK

Yearbooks for the 2019-2020 school year will be sold during all student orientations.

Cost: \$65 August 1th - September 27th
\$70 September 28th – December 20th
\$75 December 21st – May 29th
Or on-line @: yearbookforever.com

SENIOR YEARBOOK PICTURES DUE:
December 13, 2019

- *Must be wallet size: 2x3
 - *Formatted Vertically
 - *Appropriately Dressed
 - ***Not** full length
 - *Full color image
 - ***NO sepia or other toned images**
- Email pictures to JFeeley@rockfordschools.org
Digital images 300DPI or greater
Turn in your picture early



Attention Choir Students:

Please join us for your choir attire fittings during your orientation. Used shoe/shirt sale in the RHS Choir Room.

Freshman: RHS Choir Room

Upperclassman: RHS Theater Make-Up Room

Anyone needing additional attire help from any grade-come to the Choir Attire room on orientation make-up date. We can be reached all summer at

choirattire@gmail.com



The DHK Campaign was founded in RPS in 2011 to support mental health awareness & suicide prevention. Upcoming presentation dates will be published soon. FREE! / No Registration! / Open to ALL

GREEN SCHOOL INITIATIVE

BACKPACKS/ATHLETIC

BAGS: Students are not allowed to bring backpacks or athletic bags into the classroom or cafeteria. These items are expected to be kept in their lockers

Please be sure to log in to your Family Access Account to check for flyers and other announcements. As part of the district's "green initiative" we are reducing the number of flyers sent home with students, which not only helps the environment but saves money. (If you need a family access account, please see your school secretary)

RHS/RHSF C Student Council News HOMECOMING 2019

Spirit Week: September 23-27

Powder Puff Game: September 24 @ 6:30p

Dance: September 28

RHS: 7-11p - RHS Cafeteria

RHSFC: 7-10p - FC Cafeteria/Gym

IMPORTANT DATES

*****Tentative & Subject to Change*****

Aug 26	FIRST DAY OF SCHOOL	Feb 14	Half Day-Dismiss @ 10:55a
Aug 30 & Sept 2	No School	Feb 17	No School-Mid Winter Break
Sept 4	FC Open House @ 6:45p	Feb 27 & 28	2 nd Tri Exams
Sept 5	RHS Open House @ 6:45p	March 6	Half Day-Dismiss @ 10:55a
Sept 24	RHS Blood Drive	April 2 & 3	No School
Oct 16	P/T Conf @ 3:30-6:30p	April 6-10	No School-Spring Break
Oct 17	P/T Conf @ 4:00-7:00p	April 21	P/T Conf <i>*RFC ONLY*</i> @ 4-7p
Oct 11	Half Day-Dismiss @ 10:55a	April 23	P/T Conf <i>*RHS ONLY*</i> @ 4-7p
Nov 8	Half Day-Dismiss @ 10:55a	May 2	Prom
Nov 14 & 15	1 st Tri Exams	May 20 & 21	Senior Exams
Nov 27 - 29	Thanksgiving Break	May 21	Seniors Last Day
Dec 6	Half Day-Dismiss @ 10:55a	May 22	No School or Snow Make-Up
Dec 23-Jan 3	Holiday Break	May 25	No School-Memorial Day
Jan 6	School Resumes	June 2	Graduation – Class of 2018
Jan 14	RHS ONLY P/T Conf @ 4:00-7:00p	June 3-5	Exams-Dismiss @ 10:55a
Jan 17	RHFC ONLY -P/T Conf @ 4:00-7:00p	June 5	LAST DAY OF SCHOOL
Jan 29 & 30	RHS Blood Drive		



Please be sure to check your students' school web page for the most update information.