

**School Emergency Drills
Documentation Form**

Type of Drill:

- Fire Drill (5 required)(3 by 12/1)
- Tornado Drill (2 required)(1 in March)
- Shelter in Place (1 required)
- Lock Down (2 required)(1 prior to Dec 1 & 1 after Jan 1)
- Cardiac Drill (1 required)

Time of Drill:

- Standard
- Class Change
- Recess
- Lunch

Name of Reporting School: Rockford High School

Date of Drill: 9/26/19 Time Drill was held: 1:25 (a.m./p.m.)

Exact time required to evacuate/shelter/secure: _____

Total Participants: 2,000 Remarks: _____

This report is for Emergency Drill

Fire# <u>2</u>	out of 5 for school year 20 <u>19</u> / <u>20</u>
Tornado# _____	out of 2 for school year 20 ____ / 20 ____
Shelter IP# _____	out of 1 for school year 20 ____ / 20 ____
Lockdown# _____	out of 2 for school year 20 ____ / 20 ____
Cardiac# _____	out of 1 for school year 20 ____ / 20 ____

Name of person conducting drill: Dan Zang

Title of person conducting drill: Principal

Signature of person conducting drill: [Signature]

Fire (fire chief or designee) present
Name and Title: [Signature] 9-26-19

**MUST RETURN TO SECURITY OFFICE WITHIN 24 HOURS OF DRILL
FAX NUMBER 866-7112**