

**School Emergency Drills
Documentation Form**

Type of Drill:

Time of Drill:

X Fire Drill (5 required)(3 by 12/1)

X Standard

_____ Tornado Drill (2 required)(1 in March)

_____ Class Change

_____ Shelter in Place (1 required)

_____ Recess

_____ Lock Down (2 required)(1 prior to Dec 1 & 1 after Jan 1)

_____ Lunch

_____ Cardiac Drill (1 required)

Name of Reporting School: PARKSIDE ELEMENTARY

Date of Drill: 10/8/19

Time Drill was held: 9:30 (a.m./p.m.)

Exact time required to evacuate/shelter/secure: 1 MINUTE 50 SECONDS

Total Participants: 350+ Remarks: _____

This report is for Emergency Drill Fire# 3 out of 5 for school year 20 19 /20 20
Tornado# _____ out of 2 for school year 20 ___/20 ___
Shelter IP# _____ out of 1 for school year 20 ___/20 ___
Lockdown# _____ out of 2 for school year 20 ___/20 ___
Cardiac# _____ out of 1 for school year 20 ___/20 ___

Name of person conducting drill: LARRY WATERS

Title of person conducting drill: PRINCIPAL

Signature of person conducting drill: [Signature]

Fire (fire chief or designee) present
Name and Title: JASON BRADLEY P.S.O

**MUST RETURN TO SECURITY OFFICE WITHIN 24 HOURS OF DRILL
FAX NUMBER 866-7112**