## School Emergency Drills Documentation Form

Type of Drill:	Time of Drill:
O Fire Drill (5 required - 3 by Dec. 1)	
O Tornado Drill (2 required - 1 in March)	O Class Change
O Shelter in Place (2 required)	○ Recess
💢 Lock-down (2 required - 1 prior to Dec. 1	O Lunch
Name of Reporting School: Preschool	
Date of Drill: Time Drill was held:	a.m.
9.24.24 9:15	O p.m.
Exact time required to evacuate/shelter/secure:	Total Participants:
55 seconds	109
Remarks:	
This report is for the following Emergency Drill Year/Type/#: School Year	
Fire Drill # Tornado # Shelter IP #	Lock-down #
~	
Name of person conducting drill: Melissa Cochrill	
Title of person conducting drill:	
Signature of person conducting drill:	
Fire Chief present (or designee):	
Title:	