School Emergency Drills Documentation Form

Type of Drill:		Time of Drill:	
Fire Drill (5 required)(3 by 12/1)			Standard
Tornado Drill (2 required)(1 in March)			Class Change
Shelter in Place (1 required)			Recess
Lock Down (2 required)(1 prior to Dec 1 & 1 after Jan 1)			Lunch
Cardiac Drill (1 required)			
Name of Reporting School: Belmont Elem			
Date of Drill: $9/7/23$ Time Drill was held: 1100 (a.m/p.m.)			
Exact time required to evacuate/shelter/secure: 2 Min. 3 Sec.			
Total Participants: 350 Remarks:			
This report is for Emergency Drill	Fire# out of 5	for school year	2023/2024
	Tornado# out of 2	for school year	20/20
	Shelter IP#out of 1	for school year	20/20
	Lockdown#out of 2	for school year ?	20/20
	Cardiac#out of 1	for school year	20/20
Name of person conducting drill:	Judi Smith	+ 1	Mr. Combs
Title of person conducting drill: Admin Asst			
Signature of person conducting drill:			
Fire (fire chief or designee) present Name and Title:			х

MUST RETURN TO SECURITY OFFICE WITHIN 24 HOURS OF DRILL FAX NUMBER 866-7112