

School Emergency Drills Documentation Form

Type of Drill:

X Fire Drill (5 required)(3 by 12/1)

_____ Tornado Drill (2 required)(1 in March)

_____ Shelter in Place (1 required)

_____ Lock Down (2 required)(1 prior to Dec 1 & 1 after Jan 1)

Time of Drill:

X Standard

_____ Class Change

_____ Recess

_____ Lunch

Name of Reporting School:

Cannonsburg Elementary

Date of Drill:

11/29/23

Time Drill was held:

10:15 (a.m./p.m.)

Exact time required to evacuate/shelter/secure:

2:07.83

Total Participants:

217

Remarks:

Just need to make sure All Doors all closed. otherwise did good job

This report is for Emergency Drill

Fire#

3

out of 5 for school year 2023/2024

Tornado#

out of 2 for school year 20___/20___

Shelter IP#

out of 1 for school year 20___/20___

Lockdown#

out of 2 for school year 20___/20___

Name of person conducting drill:

Matt Zokoe

Title of person conducting drill:

Principal

Signature of person conducting drill:

[Signature]

Fire (fire chief or designee) present

Name and Title:

Joe Papelant

MUST RETURN TO SECURITY OFFICE WITHIN 24 HOURS OF DRILL
FAX NUMBER 866-7112