

School Emergency Drills Documentation Form

Type of Drill:

X Fire Drill (5 required)(3 by 12/1)

_____ Tornado Drill (2 required)(1 in March)

_____ Shelter in Place (1 required)

_____ Lock Down (2 required)(1 prior to Dec 1 & 1 after Jan 1)

Time of Drill:

X Standard

_____ Class Change

_____ Recess

_____ Lunch

Name of Reporting School: Crestwood Elementary

Date of Drill: 4.22.24 Time Drill was held: 10:00 (a.m./p.m.)

Exact time required to evacuate/shelter/secure: 3 min. 17 sec.

Total Participants: 500+ Remarks: all students + staff

This report is for Emergency Drill Fire# 4 out of 5 for school year 2023 /2024
Tornado# _____ out of 2 for school year 20____/20____
Shelter IP# _____ out of 1 for school year 20____/20____
Lockdown# _____ out of 2 for school year 20____/20____

Name of person conducting drill: Kyle Arink

Title of person conducting drill: Principal

Signature of person conducting drill: Kyle Arink

Fire (fire chief or designee) present
Name and Title: _____

MUST RETURN TO SECURITY OFFICE WITHIN 24 HOURS OF DRILL
FAX NUMBER 866-7112