School Emergency Drills Documentation Form

Type of Drill:			Time of Drill:		
Fire Drill (5 required)(3 by 12/1)			x	Standard	
Tornado Drill (2 required)(1 in March)				Class Change	
x Shelter in Place (1 required)				Recess	
Lock Down (2 required)(1 prior to Dec 1 & 1 after Jan 1)				Lunch	
Cardiac Drill (1 required)					
Name of Reporting School:Lakes	Elementary				
Date of Drill:_09/22/23 Tim	e Drill was held:_9:15a	am			
The exact time required to evacuate/shelter/secure:_6 minutes					
Total Participants:_543_Remarks:_ I was sent to the office before drill wa	,				
This report is for Emergency Drill	Fire#	out of 5 for	out of 5 for school year 2023 /2024		
	Tornado#	out of 2 fo	out of 2 for school year 2023 /2024		
	Shelter IP#1	out of 1 f	out of 1 for school year 2023 /2024		
	Lockdown#	out of 2 for	out of 2 for school year 2023 /2024		
	Cardiac#	out of 1 for s	school y	year 2023 /2024	
Name of person conducting drill:I	Mindy McGinn				
Title of person conducting drill:F	Principal				
Signature of person conducting drill	. Monetyle	h			
Fire (fire chief or designee) present Name and Title:	•				