

**School Emergency Drills
Documentation Form**

Type of Drill:

Time of Drill:

5 Fire Drill (5 required)(3 by 12/1)

✓ Standard

_____ Tornado Drill (2 required)(1 in March)

_____ Class Change

_____ Shelter in Place (1 required)

_____ Recess

_____ Lock Down (2 required)(1 prior to Dec 1 & 1 after Jan 1)

_____ Lunch

_____ Cardiac Drill (1 required by 10/31)

Name of Reporting School: North Rockford Middle School

Date of Drill: 5/3/24

Time Drill was held: 1210 (a.m./p.m.) Ⓟ

Exact time required to evacuate/shelter/secure: 1 min 30 sec

Total Participants: 900+ Remarks: _____

This report is for Emergency Drill

Fire# 5 out of 5 for school year 2023/2024

6th - 1211

Gym 1210

Tornado# _____ out of 2 for school year 20____/20____

1st - 1210

Art 1210

Shelter IP# _____ out of 1 for school year 20____/20____

2nd - 1210

Lockdown# _____ out of 2 for school year 20____/20____

3rd - 1210

Cardiac# _____ out of 1 for school year 20____/20____

Library - 1210

Music - 1210

tech - 1210

Name of person conducting drill: Lissa Weidenfeller

Title of person conducting drill: Principal

Signature of person conducting drill: Lissa Weidenfeller

Fire (fire chief or designee) present

Name and Title: [Signature] FIRE FIGHTER

**MUST RETURN TO SECURITY OFFICE WITHIN 24 HOURS OF DRILL
FAX NUMBER 866-7112**