

School Emergency Drills Documentation Form

Type of Drill:



Fire Drill (6 required)

☐

Tornado Drill (2 required)

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Shelter in Place (2 required)

☐

Lock Down (2 required 1 prior to Nov. 1)

Time of Drill:



Standard

☐

Class Change

☐

Recess

Name of Reporting School:

ERMS

Date of Drill:

9-5-14

Time Drill was held:

8:41

(a.m./p.m.)

Exact time required to evacuate/shelter/secure:

2:49

Total Participants:

~950

Remarks:

Gremy is working to repair outdoor bell
at East entrance

This report is for Emergency Drill #

3

for school year

2014-15

Name of person conducting drill:

Kelly Amshey

Title of person conducting drill:

Asst. Principal

Signature of person conducting drill:

Kelly Amshey

Drill was coordinated with:

Emergency Management Coordinator
Name and Title:

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name and Title:

OR

Fire (fire chief or designee)
Name and Title: