

**School Emergency Drills
Documentation Form**Type of Drill:1

Fire Drill (5 required)(3 by 12/1)

Tornado Drill (2 required – 1 in March)

Shelter in Place (2 required)

Lock Down (2 required 1 prior to Dec 1)

Time of Drill:X

Standard

Class Change

Recess

Lunch

Name of Reporting School:

Belmont

Date of Drill:

9/17/15

Time Drill was held:

11:00(a.m./p.m.)

Exact time required to evacuate/shelter/secure:

2:15

Total Participants:

371

Remarks:

This report is for Emergency Drill

Fire#

1

out of 5 for school year

15/16

Tornado#

out of 2 for school year

Shelter IP#

out of 2 for school

Lockdown#

out of 2 for school

Name of person conducting drill:

Maggie Thelen

Title of person conducting drill:

Principal

Signature of person conducting drill:

[Signature]

Fire (fire chief or designee) present

Name and Title:

MUST RETURN TO SECURITY OFFICE WITHIN 24 HOURS OF DRILL**FAX NUMBER 866-7112**