

**School Emergency Drills
Documentation Form**

Type of Drill:

☒ Fire Drill (5 required)(3 by 12/1)☐ Tornado Drill (2 required)(1 in March)☐ Shelter in Place (1 required)☐ Lock Down (2 required)(1 prior to Dec 1 & 1 after Jan 1)☐ Cardiac Drill (1 required)

Time of Drill:

☒ Standard☐ Class Change☐ Recess☐ Lunch

Name of Reporting School:

Cannonsburg Elementary

Date of Drill:

4-28-15

Time Drill was held:

1:55 (a.m./p.m.)

Exact time required to evacuate/shelter/secure:

1 minute 34 seconds

Total Participants:

@220

Remarks:

This report is for Emergency Drill

Fire#

5out of 5 for school year 2014/2015

Tornado#

out of 2 for school year 20__/20__

Shelter IP#

out of 1 for school year 20__/20__

Lockdown#

out of 2 for school year 20__/20__

Cardiac#

out of 1 for school year 20__/20__

Name of person conducting drill:

Cindy Kitzrow

Title of person conducting drill:

Principal

Signature of person conducting drill:

Cindy Kitzrow

Fire (fire chief or designee) present

Name and Title:

**MUST RETURN TO SECURITY OFFICE WITHIN 24 HOURS OF DRILL
FAX NUMBER 866-7112**