

School Emergency Drills Documentation Form

Type of Drill:

Time of Drill:

<input type="checkbox"/>	Fire Drill (5 required)(3 by 12/1)	<input checked="" type="checkbox"/>	Standard
<input type="checkbox"/>	Tornado Drill (2 required - 1 in March)	<input type="checkbox"/>	Class Change
<input type="checkbox"/>	Shelter in Place (2 required)	<input type="checkbox"/>	Recess
<input type="checkbox"/>	Lock Down (2 required 1 prior to Dec 1)	<input type="checkbox"/>	Lunch

☒ **CARDIAC DRILL**
 Name of Reporting School: Crestwood Elementary

Date of Drill: 11.23.15 Time Drill was held: 9:45 (a.m./p.m.)

Exact time required to evacuate/shelter/secure: 5min.

Total Participants: 3 Remarks: office staff +
Principal

This report is for Emergency Drill

Fire#	_____	out of 5 for school year	_____
Tornado#	_____	out of 2 for school year	_____
Shelter IP#	_____	out of 2 for school	_____
Lockdown#	_____	out of 2 for school	_____

CARDIAC# 1 out of 1 CPW 2015

Name of person conducting drill: Nicole Reeves

Title of person conducting drill: Principal

Signature of person conducting drill: Nicole Reeves

Fire (fire chief or designee) present

Name and Title: _____

**MUST RETURN TO SECURITY OFFICE WITHIN 24 HOURS OF DRILL
FAX NUMBER 866-7112**