

School Emergency Drills Documentation Form

Type of Drill:

Time of Drill:

_____ Fire Drill (5 required)(3 by 12/1)

☒

Standard

_____ Tornado Drill (2 required)(1 in March)

Class Change

☒ Shelter in Place (1 required)

Recess

_____ Lock Down (2 required)(1 prior to Dec 1 & 1 after Jan 1)

Lunch

_____ Cardiac Drill (1 required)

Name of Reporting School: ERMS

Date of Drill: 3-11-15

Time Drill was held: 10:15 (a.m./p.m.)

Exact time required to evacuate/shelter/secure: 7 min 21 sec.

Total Participants: ~900 Remarks: had to stop to talk to

a private band coach to explain procedures so
it took a while to secure

This report is for Emergency Drill Fire# _____ out of 5 for school year 20__/20__

Tornado# _____ out of 2 for school year 20__/20__

Shelter IP# 2 out of 1 for school year 2014/2015

Lockdown# _____ out of 2 for school year 20__/20__

Cardiac# _____ out of 1 for school year 20__/20__

Name of person conducting drill: Kelly Amshey

Title of person conducting drill: Asst. Principal

Signature of person conducting drill: [Signature]

Fire (fire chief or designee) present
Name and Title: _____

MUST RETURN TO SECURITY OFFICE WITHIN 24 HOURS OF DRILL
FAX NUMBER 866-7112