

**School Emergency Drills
Documentation Form**Type of Drill:Time of Drill:☐ Fire Drill (5 required)(3 by 12/1)☐ Standard☒ Tornado Drill (2 required)(1 in March)☐ Class Change☐ Shelter in Place (1 required)☐ Recess☐ Lock Down (2 required)(1 prior to Dec 1 & 1 after Jan 1)☐ Lunch☐ Cardiac Drill (1 required)

Name of Reporting School:

PARKSIDE

Date of Drill:

3/24/15

Time Drill was held:

1:10(a.m. (p.m.))

Exact time required to evacuate/shelter/secure:

2 MIN. 15 SEC.

Total Participants:

300 +

Remarks:

This report is for Emergency Drill

Fire# _____

out of 5 for school year 20__/20__

Tornado# ✓ 2out of 2 for school year 2014/2015

Shelter IP# _____

out of 1 for school year 20__/20__

Lockdown# _____

out of 2 for school year 20__/20__

Cardiac# _____

out of 1 for school year 20__/20__

Name of person conducting drill:

LARRY WATTERS

Title of person conducting drill:

PRINCIPAL

Signature of person conducting drill:

L. Watters

Fire (fire chief or designee) present

Name and Title: _____

**MUST RETURN TO SECURITY OFFICE WITHIN 24 HOURS OF DRILL
FAX NUMBER 866-7112**