

School Emergency Drills Documentation Form

Type of Drill:

_____ Fire Drill (5 required) (3 by 12/1)
_____X_____ Tornado Drill (2 required) (1 in March)
_____ Shelter in Place (1 required)
_____ Lock Down (2 required)(1 prior to Dec 1 & 1 after Jan 1)
_____ Cardiac Drill (1 required)

Time of Drill:

_____X_____ Standard
_____ Class Change
_____ Recess
_____ Lunch

Name of Reporting School: RFC

Date of Drill: 3/19/15 Time Drill was held: 12:10 (a.m./p.m.)

Exact time required to evacuate/shelter/secure: 12:10 - 12:15

Total Participants: 650 Remarks: _____

This report is for Emergency Drill

Fire#	_____	out of 5 for school year 20__/20__
Tornado#	<u>2</u>	out of 2 for school year 20 <u>14</u> /20 <u>15</u>
Shelter IP#	_____	out of 1 for school year 20__/20__
Lockdown#	_____	out of 2 for school year 20__/20__
Cardiac#	_____	out of 1 for school year 20__/20__

Name of person conducting drill: Tom Hasford

Title of person conducting drill: Principal

Signature of person conducting drill: _____

Fire (fire chief or designee) present

Name and Title: _____

MUST RETURN TO SECURITY OFFICE WITHIN 24 HOURS OF DRILL
FAX NUMBER 866-7112