

**School Emergency Drills
Documentation Form**

Type of Drill:

Time of Drill:

X

Fire Drill (5 required)(3 by 12/1)

X

Standard

Tornado Drill (2 required – 1 in March)

Class Change

Shelter in Place (2 required)

Recess

Lock Down (2 required 1 prior to Dec 1)

Lunch

Name of Reporting School:

Rockford High School

Date of Drill:

5.29.15

Time Drill was held:

_____ (a.m./p.m.)

Exact time required to evacuate/shelter/secure:

4 minutes

Total Participants: _____

Remarks:

Cook staff still in BLD, Hallway Door open to Audio Visual - Chase Exchange Kickout.

This report is for Emergency Drill

Fire#

5

out of 5 for school year 20

14/2015

Tornado#

out of 2 for school year 20

____/20____

Shelter IP#

out of 2 for school year 20

____/20____

Lockdown#

out of 2 for school year 20

____/20____

Name of person conducting drill:

Scott Beckman

Title of person conducting drill:

Director of Security

Signature of person conducting drill:

Fire (fire chief or designee) present

Name and Title:

[Signature] CO

**MUST RETURN TO SECURITY OFFICE WITHIN 24 HOURS OF DRILL
FAX NUMBER 866-7112**