

**School Emergency Drills
Documentation Form**Type of Drill:

- ☒ Fire Drill (5 required)(3 by 12/1)
- ☐ Tornado Drill (2 required)(1 in March)
- ☐ Shelter in Place (1 required)
- ☐ Lock Down (2 required)(1 prior to Dec 1 & 1 after Jan 1)
- ☐ Cardiac Drill (1 required)

Time of Drill:

- ☒ Standard
- ☐ Class Change
- ☐ Recess
- ☐ Lunch

Name of Reporting School:

River Valley Academy

Date of Drill:

9-23-15

Time Drill was held:

11:00(a.m.)/p.m.)

Exact time required to evacuate/shelter/secure:

50 second

Total Participants:

~55

Remarks:

This report is for Emergency Drill

Fire#

1out of 5 for school year 2015 /2016

Tornado#

out of 2 for school year 20__/20__

Shelter IP#

out of 1 for school year 20__/20__

Lockdown#

out of 2 for school year 20__/20__

Cardiac#

out of 1 for school year 20__/20__

Name of person conducting drill:

Casey Teliczan

Title of person conducting drill:

Academic Advisor

Signature of person conducting drill:

Casey Teliczan

Fire (fire chief or designee) present

Name and Title:

MUST RETURN TO SECURITY OFFICE WITHIN 24 HOURS OF DRILL
FAX NUMBER 866-7112