

School Emergency Drills Documentation Form

Type of Drill:

Time of Drill:

_____ Fire Drill (5 required)(3 by 12/1)

1:20

Standard

/ Tornado Drill (2 required)(1 in March)

Class Change

_____ Shelter in Place (1 required)

Recess

_____ Lock Down (2 required)(1 prior to Dec 1 & 1 after Jan 1)

Lunch

_____ Cardiac Drill (1 required)

Name of Reporting School:

Rigwood

Date of Drill:

3-19-15

Time Drill was held:

1:20

(a.m./p.m.)

Exact time required to evacuate/shelter/secure:

1:25

Total Participants:

676

Remarks:

This report is for Emergency Drill

Fire# _____

out of 5 for school year 20__/20__

Tornado# 1

out of 2 for school year 2014/2015

Shelter IP# _____

out of 1 for school year 20__/20__

Lockdown# _____

out of 2 for school year 20__/20__

Cardiac# _____

out of 1 for school year 20__/20__

Name of person conducting drill:

Doug Hogerland

Title of person conducting drill:

Principal

Signature of person conducting drill:

D. Hogerland

Fire (fire chief or designee) present

Name and Title:

Paul [Signature]

MUST RETURN TO SECURITY OFFICE WITHIN 24 HOURS OF DRILL

FAX NUMBER 866-7112