

School Emergency Drills Documentation Form

Type of Drill:

☐ Fire Drill (5 required)(3 by 12/1)
☒ Tornado Drill (2 required)(1 in March)
☐ Shelter in Place (1 required)
☐ Lock Down (2 required)(1 prior to Dec 1 & 1 after Jan 1)
☐ Cardiac Drill (1 required)

Time of Drill:

☒ Standard
☐ Class Change
☐ Recess
☐ Lunch

Name of Reporting School: Roguewood Elementary

Date of Drill: 3/27/15 Time Drill was held: 1:20 (a.m./p.m.)

Exact time required to evacuate/shelter/secure: 3:04

Total Participants: 716 Remarks: _____

This report is for Emergency Drill

Fire# _____ out of 5 for school year 20__/20__

Tornado# 2 out of 2 for school year 2014/2015

Shelter IP# _____ out of 1 for school year 20__/20__

Lockdown# _____ out of 2 for school year 20__/20__

Cardiac# _____ out of 1 for school year 20__/20__

Name of person conducting drill: Doug Hoogerland

Title of person conducting drill: Principal

Signature of person conducting drill: Bx Jim [Signature]

Fire (fire chief or designee) present
Name and Title: _____

**MUST RETURN TO SECURITY OFFICE WITHIN 24 HOURS OF DRILL
FAX NUMBER 866-7112**