

School Emergency Drills Documentation Form

Type of Drill:

____ Fire Drill (5 required)(3 by 12/1)

☒ Tornado Drill (2 required)(1 in March)

____ Shelter in Place (1 required)

____ Lock Down (2 required)(1 prior to Dec 1 & 1 after Jan 1)

____ Cardiac Drill (1 required)

Time of Drill:

☒ Standard

____ Class Change

____ Recess

____ Lunch

Name of Reporting School: Roguewood Elementary

Date of Drill: 3-29-16 Time Drill was held: 1:20 (a.m./p.m.)

Exact time required to evacuate/shelter/secure: Two minutes 42 seconds

Total Participants: 698 Remarks: _____

This report is for Emergency Drill

Fire#	_____	out of 5 for school year 20__/20__
Tornado#	<u>2</u>	out of 2 for school year 20 <u>15</u> /20 <u>16</u>
Shelter IP#	_____	out of 1 for school year 20__/20__
Lockdown#	_____	out of 2 for school year 20__/20__
Cardiac#	_____	out of 1 for school year 20__/20__

Name of person conducting drill: Doug Hoogerland

Title of person conducting drill: Principal

Signature of person conducting drill: [Signature]

Fire (fire chief or designee) present: [Signature] EO
Name and Title: _____

MUST RETURN TO SECURITY OFFICE WITHIN 24 HOURS OF DRILL
FAX NUMBER 866-7112