

**School Emergency Drills
Documentation Form**

Type of Drill:

Time of Drill:

<u> </u>	Fire Drill (5 required)(3 by 12/1)	<u>X</u>	Standard
<u> </u>	Tornado Drill (2 required – 1 in March)	<u> </u>	Class Change
<u>X</u>	Shelter in Place (2 required)	<u> </u>	Recess
<u> </u>	Lock Down (2 required 1 prior to Dec 1)	<u> </u>	Lunch

Name of Reporting School: Valley View

Date of Drill: 1.8.16 Time Drill was held: 1 (a.m./p.m.)

Exact time required to evacuate/shelter/secure: 1 1/2 mins.

Total Participants: ± 660 Remarks: Very speedy lockdown.

All classroom doors were locked. No one visible in any hall ways. Awesome drill! (☺)

This report is for Emergency Drill Fire# out of 5 for school year

Tornado# out of 2 for school year

Shelter IP# 2 out of 2 for school 2015/16

Lockdown# out of 2 for school

Name of person conducting drill: Mr. Bob Siegel

Title of person conducting drill: Principal

Signature of person conducting drill: B. Siegel

Fire (fire chief or designee) present

Name and Title:

**MUST RETURN TO SECURITY OFFICE WITHIN 24 HOURS OF DRILL
FAX NUMBER 866-7112**