

**School Emergency Drills
Documentation Form**Type of Drill:Time of Drill:☒ Fire Drill (5 required)(3 by 12/1)☒ Standard☐ Tornado Drill (2 required)(1 in March)☐ Class Change☐ Shelter in Place (1 required)☐ Recess☐ Lock Down (2 required)(1 prior to Dec 1 & 1 after Jan 1)☐ Lunch☐ Cardiac Drill (1 required)Name of Reporting School: River Valley AcademyDate of Drill: 9/22/16 Time Drill was held: 11:15 (a.m./p.m.)Exact time required to evacuate/shelter/secure: 50 seconds

Total Participants: _____ Remarks: _____

This report is for Emergency Drill

Fire# 1 out of 5 for school year 20 16 /20 17

Tornado# _____ out of 2 for school year 20 ____/20 ____

Shelter IP# _____ out of 1 for school year 20 ____/20 ____

Lockdown# _____ out of 2 for school year 20 ____/20 ____

Cardiac# _____ out of 1 for school year 20 ____/20 ____

Name of person conducting drill: Jenny ThompsonTitle of person conducting drill: Director of RVA + RAESignature of person conducting drill: Jenny Thompson

Fire (fire chief or designee) present

Name and Title: Tan from Rockford PD
Graham**MUST RETURN TO SECURITY OFFICE WITHIN 24 HOURS OF DRILL
FAX NUMBER 866-7112**