

**School Emergency Drills  
Documentation Form**

Type of Drill:

Time of Drill:

<input type="checkbox"/>	Fire Drill (5 required)(3 by 12/1)	<input checked="" type="checkbox"/>	Standard
<input type="checkbox"/>	Tornado Drill (2 required – 1 in March)	<input type="checkbox"/>	Class Change
<input type="checkbox"/>	Shelter in Place (2 required)	<input type="checkbox"/>	Recess
<input checked="" type="checkbox"/>	Lock Down (2 required 1 prior to Dec 1)	<input type="checkbox"/>	Lunch

Name of Reporting School: Rogueswood Elementary

Date of Drill: 9-22-16 Time Drill was held: 1:55 (a.m./p.m.)

Exact time required to evacuate/shelter/secure: 3 minutes 6 seconds

Total Participants: 723 Remarks: \_\_\_\_\_

This report is for Emergency Drill

Fire#	_____	out of 5 for school year 20	____/20____
Tornado#	_____	out of 2 for school year 20	____/20____
Shelter IP#	_____	out of 2 for school year 20	____/20____
Lockdown#	<u>1</u>	out of 2 for school year 20	<u>16/2017</u>

Name of person conducting drill: Doug Hoogerland

Title of person conducting drill: Principal

Signature of person conducting drill: D. Hoogerland

Fire (fire chief or designee) present

Name and Title: \_\_\_\_\_

**MUST RETURN TO SECURITY OFFICE WITHIN 24 HOURS OF DRILL  
FAX NUMBER 866-7112**