

**School Emergency Drills
Documentation Form**Type of Drill:Time of Drill:

- ☐ Fire Drill (5 required)(3 by 12/1)
- ☒ Tornado Drill (2 required)(1 in March)
- ☐ Shelter in Place (1 required)
- ☐ Lock Down (2 required)(1 prior to Dec 1 & 1 after Jan 1)
- ☐ Cardiac Drill (1 required)

- ☐ Standard
- ☐ Class Change
- ☐ Recess
- ☐ Lunch

Name of Reporting School: River Valley AcademyDate of Drill: 11/18/16Time Drill was held: 11:00 (a.m./p.m.)Exact time required to evacuate/shelter/secure: 15 seconds

Total Participants: _____ Remarks: _____

This report is for Emergency Drill

Fire# _____ out of 5 for school year 20____/20____

Tornado# 1 out of 2 for school year 2016/2017

Shelter IP# _____ out of 1 for school year 20____/20____

Lockdown# _____ out of 2 for school year 20____/20____

Cardiac# _____ out of 1 for school year 20____/20____

Name of person conducting drill: Jenny ThompsonTitle of person conducting drill: Director of RVA + RAGSignature of person conducting drill: Jenny Thom

Fire (fire chief or designee) present

Name and Title: Bolema Bj Bole #35

MUST RETURN TO SECURITY OFFICE WITHIN 24 HOURS OF DRILL
FAX NUMBER 866-7112