

**School Emergency Drills
Documentation Form**

X cardiac
Drill
Type of Drill:

Time of Drill:

_____ Fire Drill (5 required)(3 by 12/1)	<u>X</u> Standard
_____ Tornado Drill (2 required - 1 in March)	_____ Class Change
_____ Shelter in Place (2 required)	_____ Recess
_____ Lock Down (2 required 1 prior to Dec 1)	_____ Lunch

Name of Reporting School: Crestwood Elementary

Date of Drill: 11.29.16 Time Drill was held: ~~11~~ 9:50 (a.m./p.m.)

Exact time required to evacuate/shelter/secure: 4 min.

Total Participants: 4 Remarks: _____

This report is for Emergency Drill Fire# _____ out of 5 for school year _____
Tornado# _____ out of 2 for school year _____
Shelter IP# _____ out of 2 for school _____
Lockdown# _____ out of 2 for school _____

cardiac Drill #1 of #1 2016-2017

Name of person conducting drill: Nicole Peterson-Reeves

Title of person conducting drill: Principal

Signature of person conducting drill: Nicole Peterson-Reeves

Fire (fire chief or designee) present
Name and Title: David Cook Deputy Fireman

**MUST RETURN TO SECURITY OFFICE WITHIN 24 HOURS OF DRILL
FAX NUMBER 866-7112**