

School Emergency Drills Documentation Form

Type of Drill:

☒ Fire Drill (5 required)(3 by 12/1)

☐ Tornado Drill (2 required)(1 in March)

☐ Shelter in Place (1 required)

☐ Lock Down (2 required)(1 prior to Dec 1 & 1 after Jan 1)

☐ Cardiac Drill (1 required)

Time of Drill:

☒ Standard

☐ Class Change

☐ Recess

☐ Lunch

Name of Reporting School:

Rockford High School

Date of Drill:

4/21/17

Time Drill was held:

12:10

(a.m./p.m.)

Exact time required to evacuate/shelter/secure:

12:15pm

Total Participants:

Remarks:

This report is for Emergency Drill

Fire#

4

out of 5 for school year 20

16/2017

Tornado#

out of 2 for school year 20

___/20___

Shelter IP#

out of 1 for school year 20

___/20___

Lockdown#

out of 2 for school year 20

___/20___

Cardiac#

out of 1 for school year 20

___/20___

Name of person conducting drill:

Scott Beckman

Title of person conducting drill:

Director of Security

Signature of person conducting drill:



Fire (fire chief or designee) present

Name and Title:

MUST RETURN TO SECURITY OFFICE WITHIN 24 HOURS OF DRILL

FAX NUMBER 866-7112