

**School Emergency Drills  
Documentation Form**

Type of Drill:

Time of Drill:

<u>      </u>	Fire Drill (5 required)(3 by 12/1)	<u>  X  </u>	Standard
<u>  X  </u>	Tornado Drill (2 required – 1 in March)	<u>      </u>	Class Change
<u>      </u>	Shelter in Place (2 required)	<u>      </u>	Recess
<u>      </u>	Lock Down (2 required 1 prior to Dec 1)	<u>      </u>	Lunch

Name of Reporting School: Crestwood Elementary

Date of Drill: 9.20.17 Time Drill was held: 1:40 (a.m./p.m.) (p.m.)

Exact time required to evacuate/shelter/secure: 2 min 35 seconds

Total Participants: 479 Remarks: All staff and students

This report is for Emergency Drill

Fire# <u>      </u>	out of 5 for school year <u>      </u>
Tornado# <u>  1  </u>	out of 2 for school year <u>2017-18</u>
Shelter IP# <u>      </u>	out of 2 for school <u>      </u>
Lockdown# <u>      </u>	out of 2 for school <u>      </u>

Name of person conducting drill: Nicole Peterson

Title of person conducting drill: Principal

Signature of person conducting drill: Nicole R Peterson

Fire (fire chief or designee) present  
Name and Title:       

**MUST RETURN TO SECURITY OFFICE WITHIN 24 HOURS OF DRILL  
FAX NUMBER 866-7112**