

School Emergency Drills Documentation Form

Type of Drill:

Time of Drill:

☒ Fire Drill (5 required)(3 by 12/1)

☒

Standard

☐ Tornado Drill (2 required)(1 in March)

☐

Class Change

☐ Shelter in Place (1 required)

☐

Recess

☐ Lock Down (2 required)(1 prior to Dec 1 & 1 after Jan 1)

☐

Lunch

☐ Cardiac Drill (1 required)

Name of Reporting School: River Valley Academy

Date of Drill: 9/20/17

Time Drill was held: 11:00 (a.m./p.m.)

Exact time required to evacuate/shelter/secure: 56 seconds

Total Participants: _____ Remarks: _____

This report is for Emergency Drill

Fire# 1 out of 5 for school year 2017/2018

Tornado# _____ out of 2 for school year 20____/20____

Shelter IP# _____ out of 1 for school year 20____/20____

Lockdown# _____ out of 2 for school year 20____/20____

Cardiac# _____ out of 1 for school year 20____/20____

Name of person conducting drill: Jenny Thompson

Title of person conducting drill: Director RVA/RAE

Signature of person conducting drill: Jenny Thom

Fire (fire chief or designee) present
Name and Title: _____

MUST RETURN TO SECURITY OFFICE WITHIN 24 HOURS OF DRILL
FAX NUMBER 866-7112