

# School Emergency Drills Documentation Form

Type of Drill:

Time of Drill:

\_\_\_\_\_ Fire Drill (5 required)(3 by 12/1)

1:00

Standard

✓ Tornado Drill (2 required)( 1 in March)

\_\_\_\_\_

Class Change

\_\_\_\_\_ Shelter in Place (1 required)

\_\_\_\_\_

Recess

\_\_\_\_\_ Lock Down (2 required)(1 prior to Dec 1 & 1 after Jan 1)

\_\_\_\_\_

Lunch

\_\_\_\_\_ Cardiac Drill (1 required)

Name of Reporting School:

MDR

Date of Drill:

10/20/17

Time Drill was held:

1:00

(a.m./p.m.)

Exact time required to evacuate/shelter/secure:

3:17

Total Participants:

502

Remarks:

This report is for Emergency Drill

Fire# \_\_\_\_\_

out of 5 for school year 20\_\_ /20\_\_

Tornado# 1

out of 2 for school year 20 17 /20 18

Shelter IP# \_\_\_\_\_

out of 1 for school year 20\_\_ /20\_\_

Lockdown# \_\_\_\_\_

out of 2 for school year 20\_\_ /20\_\_

Cardiac# \_\_\_\_\_

out of 1 for school year 20\_\_ /20\_\_

Name of person conducting drill:

Blake Bowman

Title of person conducting drill:

Principal

Signature of person conducting drill:

Blake R. Bowman

Fire (fire chief or designee) present

Name and Title: \_\_\_\_\_

**MUST RETURN TO SECURITY OFFICE WITHIN 24 HOURS OF DRILL  
FAX NUMBER 866-7112**

\* \* \* Communication Result Report ( Oct. 20. 2017 4:30PM ) \* \* \*

1)  
2)

Date/Time: Oct. 20. 2017 4:16PM

File No. Mode	Destination	Pg(s)	Result	Page Not Sent
0203 Memory TX	816168667112	P. 1	E-2) 2) 2) 2) 2)	P. 1

## Reason for error

E. 1) Hang up or line fail

E. 3) No answer

E. 5) Exceeded max. E-mail size

E. 2) Busy

E. 4) No facsimile connection

E. 6) Destination does not support IP-Fax

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\_\_\_\_ Cardiac Drill (2 required)

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1:00 Standard

\_\_\_\_ Class Change

\_\_\_\_ Recess

\_\_\_\_ Lunch

Name of Reporting School: MDRDate of Drill: 10/20/17 Time Drill was held: 1:00 (a.m./p.m.)Exact time required to evacuate/shelter/secure: 3:17Total Participants: 502

Remarks: \_\_\_\_\_

This report is for Emergency Drill

Fire# \_\_\_\_\_ out of 5 for school year 20\_\_/20\_\_

Tornado# 1 out of 2 for school year 20 17 20 18

Shelter IP# \_\_\_\_\_ out of 1 for school year 20\_\_/20\_\_

Lockdown# \_\_\_\_\_ out of 2 for school year 20\_\_/20\_\_

Cardiac# \_\_\_\_\_ out of 1 for school year 20\_\_/20\_\_

Name of person conducting drill: Blake BowmanTitle of person conducting drill: PrincipalSignature of person conducting drill: Blake R. Bowman

Fire (fire chief or designee) present

Name and Title: \_\_\_\_\_

MUST RETURN TO SECURITY OFFICE WITHIN 24 HOURS OF DRILL  
FAX NUMBER 866-7112

schoolemergencydrill