

## School Emergency Drills Documentation Form

Type of Drill:

X Fire Drill (5 required)(3 by 12/1)

\_\_\_\_\_ Tornado Drill (2 required)( 1 in March)

\_\_\_\_\_ Shelter in Place (1 required)

\_\_\_\_\_ Lock Down (2 required)(1 prior to Dec 1 & 1 after Jan 1)

\_\_\_\_\_ Cardiac Drill (1 required)

Time of Drill:

X Standard

\_\_\_\_\_ Class Change

\_\_\_\_\_ Recess

\_\_\_\_\_ Lunch

Name of Reporting School: Crestwood Elementary

Date of Drill: 11.6.17 Time Drill was held: 11:15 (a.m./p.m.)

Exact time required to evacuate/shelter/secure: 3min 48 sec.

Total Participants: 460+ Remarks: All students and staff

This report is for Emergency Drill

Fire#	<u>4</u>	out of 5 for school year 20 <u>17</u> /20 <u>18</u>
Tornado#	_____	out of 2 for school year 20____/20____
Shelter IP#	_____	out of 1 for school year 20____/20____
Lockdown#	_____	out of 2 for school year 20____/20____
Cardiac#	_____	out of 1 for school year 20____/20____

Name of person conducting drill: Nicole Peterson

Title of person conducting drill: Principal

Signature of person conducting drill: Nicole R Peterson

Fire (fire chief or designee) present

Name and Title: \_\_\_\_\_

**MUST RETURN TO SECURITY OFFICE WITHIN 24 HOURS OF DRILL**  
**FAX NUMBER 866-7112**