

fx 10/23 ee ✓

**School Emergency Drills
Documentation Form**

Type of Drill:

Time of Drill:

_____ Fire Drill (5 required)(3 by 12/1)

✓ Standard

_____ Tornado Drill (2 required)(1 in March)

_____ Class Change

_____ Shelter in Place (1 required)

_____ Recess

_____ Lock Down (2 required)(1 prior to Dec 1 & 1 after Jan 1)

_____ Lunch

X Cardiac Drill (1 required)

Name of Reporting School: PARKSIDE ELEMENTARY

Date of Drill: 10/23/17

Time Drill was held: 1:30 (a.m./p.m.)

Exact time required to evacuate/shelter/secure: NA -

Total Participants: 8 Remarks: _____

This report is for Emergency Drill

Fire#	_____	out of 5 for school year 20__ /20__
Tornado#	_____	out of 2 for school year 20__ /20__
Shelter IP#	_____	out of 1 for school year 20__ /20__
Lockdown#	_____	out of 2 for school year 20__ /20__
Cardiac#	<u>1</u>	out of 1 for school year 20 <u>17</u> /20 <u>18</u>

Name of person conducting drill: LARRY WATTERS

Title of person conducting drill: PRINCIPAL

Signature of person conducting drill: [Signature]

Fire (fire chief or designee) present

Name and Title: NA -

**MUST RETURN TO SECURITY OFFICE WITHIN 24 HOURS OF DRILL
FAX NUMBER 866-7112**