

**School Emergency Drills
Documentation Form**

Type of Drill:

Time of Drill:

_____ Fire Drill (5 required)(3 by 12/1)

X _____ Standard

_____ Tornado Drill (2 required)(1 in March)

_____ Class Change

_____ Shelter in Place (1 required)

_____ Recess

X _____ Lock Down (2 required)(1 prior to Dec 1 & 1 after Jan 1)

_____ Lunch

_____ Cardiac Drill (1 required)

Name of Reporting School: Crestwood Elementary

Date of Drill: 11.15.17 Time Drill was held: 10:00 (a.m./p.m.)

Exact time required to evacuate/shelter/secure: 1 min. 46 seconds

Total Participants: 470 Remarks: 470 students + 45 staff

This report is for Emergency Drill

Fire#	_____	out of 5 for school year 20__ /20__
Tornado#	_____	out of 2 for school year 20__ /20__
Shelter IP#	_____	out of 1 for school year 20__ /20__
Lockdown#	<u>1</u>	out of 2 for school year 20 <u>17</u> /20 <u>18</u>
Cardiac#	_____	out of 1 for school year 20__ /20__

Name of person conducting drill: Nicole Peterson

Title of person conducting drill: Principal

Signature of person conducting drill: Nicole A Peterson

Fire (fire chief or designee) present

Name and Title: _____

**MUST RETURN TO SECURITY OFFICE WITHIN 24 HOURS OF DRILL
FAX NUMBER 866-7112**