

School Emergency Drills Documentation Form

Type of Drill:

Time of Drill:

_____ Fire Drill (5 required)(3 by 12/1)

_____ Standard

_____ Tornado Drill (2 required)(1 in March)

_____ Class Change

_____ Shelter in Place (1 required)

_____ Recess

☒ Lock Down (2 required)(1 prior to Dec 1 & 1 after Jan 1)

_____ Lunch

_____ Cardiac Drill (1 required)

Name of Reporting School: NEMS

Date of Drill: 1/9/19

Time Drill was held: 8:40 (a.m./p.m.)

Exact time required to evacuate/shelter/secure:

evacuate 1 min - secure 7 min.
minimal staff to check

Total Participants: 900 +

Remarks: _____

This report is for Emergency Drill

Fire# _____

out of 5 for school year 20__/20__

Tornado# _____

out of 2 for school year 20__/20__

Shelter IP# _____

out of 1 for school year 20__/20__

Lockdown# 3

out of 2 for school year 2018/2019

Cardiac# _____

out of 1 for school year 20__/20__

Name of person conducting drill:

Al Reickard

Title of person conducting drill:

Asst. Principal

Signature of person conducting drill:

[Signature]

Fire (fire chief or designee) present

Name and Title: _____

MUST RETURN TO SECURITY OFFICE WITHIN 24 HOURS OF DRILL
FAX NUMBER 866-7112