

# School Emergency Drills Documentation Form

Type of Drill:

Time of Drill:

\_\_\_\_\_ Fire Drill (5 required)(3 by 12/1)

X

Standard

\_\_\_\_\_ Tornado Drill (2 required)( 1 in March)

\_\_\_\_\_

Class Change

\_\_\_\_\_ Shelter in Place (1 required)

\_\_\_\_\_

Recess

X Lock Down (2 required)(1 prior to Dec 1 & 1 after Jan 1)

\_\_\_\_\_

Lunch

\_\_\_\_\_ Cardiac Drill (1 required)

Name of Reporting School: Valley View

Date of Drill: 4/26 Time Drill was held: 9:00 (a.m./p.m.)

Exact time required to evacuate/shelter/secure: 2:00 min

Total Participants: ≈ 725 Remarks: Went well; everyone did a great job

This report is for Emergency Drill

Fire#	_____	out of 5 for school year 20	____/20____
Tornado#	_____	out of 2 for school year 20	____/20____
Shelter IP#	_____	out of 1 for school year 20	____/20____
Lockdown#	<u>2</u>	out of 2 for school year 20	<u>18/2019</u>
Cardiac#	_____	out of 1 for school year 20	____/20____

Name of person conducting drill: Jeremy Karel

Title of person conducting drill: Principal

Signature of person conducting drill: [Signature]

Fire (fire chief or designee) present

Name and Title: Jacob Rosin Jacob Rosin officer

MUST RETURN TO SECURITY OFFICE WITHIN 24 HOURS OF DRILL  
FAX NUMBER 866-7112