



Rockford Public Schools

CATERING ORDER FORM

**Please Note* In the event of a school closing - catering is canceled.*

Date: _____ Date Needed: _____ Time Needed: _____
Event: _____ Number of Attendees: _____
Location: _____
Address: _____
Requested By: _____ Phone: _____

Bill To: _____ Phone: _____
Billing Address: _____
Email: _____

Item	Qty	Price	Total

Additional Comments: _____ Order Total

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Checks Payable to: Rockford Food Service/Account #25 R165
Please email or fax all requests to:
John Henry, Food Service Director jhenry@rockfordschools.org
Jodie Fish, jfish@rockfordschools.org
PH: 616.863.6037 FX: 616.866.7589