

School Emergency Drills Documentation Form

Type of Drill:

Time of Drill:

_____ Fire Drill (5 required)(3 by 12/1)

_____ Standard

X Tornado Drill (2 required)(1 in March)

_____ Class Change

_____ Shelter in Place (1 required)

X Recess

_____ Lock Down (2 required)(1 prior to Dec 1 & 1 after Jan 1)

_____ Lunch

_____ Cardiac Drill (1 required)

Name of Reporting School: Crestwood Elementary

Date of Drill: 9.20.19 Time Drill was held: 1:20 (a.m./p.m.)

Exact time required to evacuate/shelter/secure: 3min 12sec

Total Participants: 500+ Remarks: all students + staff

This report is for Emergency Drill Fire# _____ out of 5 for school year 20____/20____

Tornado# 1 out of 2 for school year 2019/2020

Shelter IP# _____ out of 1 for school year 20____/20____

Lockdown# _____ out of 2 for school year 20____/20____

Cardiac# _____ out of 1 for school year 20____/20____

Name of person conducting drill: Nicole R. Peterson

Title of person conducting drill: Principal

Signature of person conducting drill: Nicole R. Peterson

Fire (fire chief or designee) present

Name and Title: _____

**MUST RETURN TO SECURITY OFFICE WITHIN 24 HOURS OF DRILL
FAX NUMBER 866-7112**