

# School Emergency Drills Documentation Form

Type of Drill:

Time of Drill:

_____	Fire Drill (5 required)(3 by 12/1)	<u>X</u>	Standard
_____	Tornado Drill (2 required – 1 in March)	_____	Class Change
<u>X</u>	Shelter in Place (1 required)	_____	Recess
_____	Lock Down (2 required 1 prior to Dec 1)	_____	Lunch

Name of Reporting School: Crestwood Elementary

Date of Drill: 11.12.19 Time Drill was held: 10:20 (a.m./p.m.)

Exact time required to evacuate/shelter/secure: 2min 38 sec.

Total Participants: 500+ Remarks: All students and staff

This report is for Emergency Drill	Fire# _____	out of 5 for school year _____
	Tornado# _____	out of 2 for school year _____
	Shelter IP# <u>1</u>	out of 1 for school <u>2019-20</u>
	Lockdown# _____	out of 2 for school _____

Name of person conducting drill: Nicole Peterson

Title of person conducting drill: Principal

Signature of person conducting drill: Nicole B Peterson

Fire (fire chief or designee) present  
Name and Title: \_\_\_\_\_

MUST RETURN TO SECURITY OFFICE WITHIN 24 HOURS OF DRILL  
FAX NUMBER 866-7112