

School Emergency Drills Documentation Form

Type of Drill:

_____ Fire Drill (5 required)(3 by 12/1)

_____ Tornado Drill (2 required)(1 in March)

_____ Shelter in Place (1 required)

X Lock Down (2 required)(1 prior to Dec 1 & 1 after Jan 1)

_____ Cardiac Drill (1 required by 10/31)

Time of Drill:

X Standard

_____ Class Change

_____ Recess

_____ Lunch

Name of Reporting School:

Valley View

Date of Drill:

1/15/20

Time Drill was held:

11:00 (a.m./p.m.)

Exact time required to evacuate/shelter/secure:

3 min 15 sec

Total Participants:

~725

Remarks:

This report is for Emergency Drill

Fire# _____

out of 5 for school year 20____/20____

Tornado# _____

out of 2 for school year 20____/20____

Shelter IP# _____

out of 1 for school year 20____/20____

Lockdown# 2

out of 2 for school year 2019/2020

Cardiac# _____

out of 1 for school year 20____/20____

Name of person conducting drill:

Jeremy Karel

Title of person conducting drill:

Principal

Signature of person conducting drill:

[Signature]

Fire (fire chief or designee) present

Name and Title:

JASON BRADLEY, P.S.O

MUST RETURN TO SECURITY OFFICE WITHIN 24 HOURS OF DRILL
FAX NUMBER 866-7112