

# School Emergency Drills Documentation Form

Type of Drill:

Time of Drill:

\_\_\_\_\_ Fire Drill (5 required)(3 by 12/1)

X

Standard

#2 \_\_\_\_\_ Tornado Drill (2 required)( 1 in March)

\_\_\_\_\_

Class Change

\_\_\_\_\_ Shelter in Place (1 required)

\_\_\_\_\_

Recess

\_\_\_\_\_ Lock Down (2 required)(1 prior to Dec 1 & 1 after Jan 1)

\_\_\_\_\_

Lunch

\_\_\_\_\_ Cardiac Drill (1 required)

Name of Reporting School:

Cannonsburg

Date of Drill:

3/4/2020

Time Drill was held:

10:00

(a.m.)/p.m.)

Exact time required to evacuate/shelter/secure:

4 min 19 seconds

Total Participants:

200

Remarks:

This time we got the

whole school in the basement.

This report is for Emergency Drill

Fire# \_\_\_\_\_

out of 5 for school year 20\_\_ /20\_\_

Tornado# 2

out of 2 for school year 2019/2020

Shelter IP# \_\_\_\_\_

out of 1 for school year 20\_\_ /20\_\_

Lockdown# \_\_\_\_\_

out of 2 for school year 20\_\_ /20\_\_

Cardiac# \_\_\_\_\_

out of 1 for school year 20\_\_ /20\_\_

Name of person conducting drill:

Matt Zokoe

Title of person conducting drill:

Principal

Signature of person conducting drill:

Fire (fire chief or designee) present

Name and Title:

Matthew Zokoe

MUST RETURN TO SECURITY OFFICE WITHIN 24 HOURS OF DRILL  
FAX NUMBER 866-7112