

BOARD OF EDUCATION

Regular Meeting #1

Date | time Monday – July 13, 2020 | 6:30 p.m. Location Remote per Governor's Executive Order #2020-110

Informational Agenda

A. CALL TO ORDER

B. MOMENT OF SILENCE

As is our custom, we will observe a moment of silence before beginning the meeting.

C. APPROVAL OF AGENDA

D. ANNUAL ORGANIZATION OF THE BOARD OF EDUCATION

1. Election of Officers

- a. **President.** 2019-20 Board President Lewis will call for nominations for the office of President. The newly-elected President will assume the chair.
- b. **Vice President.** The 2020-21 Board President will call for nominations for the office of Vice President.
- c. **Secretary.** The 2020-21 Board President will call for nominations for the office of Secretary.
- d. Treasurer. The 2020-21 Board President will call for nominations for the office of Treasurer.

E. RECOGNITION OF VISITORS AND HEARING OF PEOPLE PRESENT

This is a business meeting of the Board of Education held in public. Comments are welcome from the audience during "Recognition of Visitors and Hearing of People Present," however, they are comments only and speakers are limited to three minutes. The audience is asked to refrain from making comments or asking questions at any other time during the meeting. If you have a specific concern, please feel free to speak with a Board trustee or the Superintendent of Schools after the meeting or call the Superintendent's Office at 616-863-6557.

MEETING ACCESS

This meeting will be held using remote technology in compliance with Governor Whitmer's Executive Order 2020-110 due to COVID-19. In order to preserve the public's right to attend or address the Board of Education, anyone wishing to do so may join the meeting in one of the following three ways:

Zoom video participation:

No later than 4:30 the day of the meeting, please contact the Superintendent's Executive Assistant at mclark@rockfordschools.org for meeting URL, ID, and password

Zoom audio participation:

No later than 4:30 the day of the meeting, please contact the Superintendent's Executive Assistant at mclark@rockfordschools.org for meeting dial-in number, ID, and password

Questions or need technical assistance?

Please contact Director of Technology Bob Stull at rstull@rockfordschools.org

F. CORRESPONDENCE

G. BOARD OF EDUCATION MEMBERS' COMPENSATION

Per the Michigan School Code and Rockford Board Policy 0144.1, board trustees may be compensated up to \$30 per meeting up to a total of not more than 52 meetings (including committee meetings) as compensation for their services.

While it has historically been the position of the Rockford Board of Education to not accept compensation for meeting attendance, Superintendent Shibler believes the Board should be compensated for their many hours of service for the benefit of the students of Rockford Public Schools. It is Superintendent Shibler's recommendation that the Board of Education accept compensation in the amount of \$30 per meeting up to a total of not more than 52 meetings.

H. CONSENT GROUPING (ORGANIZATION)

Dr. Shibler will summarize each of the following items prior to consent vote:

1. Adoption of Schedule of Regular Board Meeting Dates for 2020-21

Traditionally, the Rockford Board of Education has met on the second and fourth Mondays of each month, with the exception of holidays or other conflicts. Superintendent Shibler will recommend the Board continue this practice and adopt the following schedule for its regular meetings:

Time: 6:30 p.m.

Date: Second and fourth Mondays of each month (except as noted)

Location: Meetings locations will be noted on the agenda posted on the district website by

the Friday prior to the meeting

2. Designation of Person for Posting Public Notices of Meetings

Approval that all regular meetings will be posted by the Executive Assistant to the Superintendent at the Administration Office and the district website. Board members will be notified by telephone, e-mail, hand delivery or through the US Postal Service of special meetings. Special meetings will be posted in two locations at the Administration Office and on the district website.

3. Designation of Person to Serve as Interim Superintendent

Superintendent Shibler will recommend the Board of Education appoint the Assistant Superintendent of Finance to serve as interim superintendent in the event of Dr. Shibler's absence.

4. Banking Resolutions—Depository for School Funds/Savings and Checking Accounts and Signatures Fund/Savings

Superintendent Shibler will recommend the Board of Education approve the depositories and signatures as presented.

5. Fidelity Bond

A fidelity bond is required by the General School Law (380.243) for the Treasurer of the Board of Education and the person serving as the Assistant Superintendent of Finance. The amounts are not specified but in the past you have placed the following amounts:

Treasurer \$10,000 Assistant Superintendent of Finance \$20,000 Superintendent Shibler will recommend the Board of Education bond the Treasurer and Assistant Superintendent of Finance as presented. All other employees are covered by the District's blanket insurance policy.

6. Delegation of Election Duties

Approval whereby the Board Secretary delegates election duties to the Assistant Superintendent of Finance or designee, and to any other employee(s) at the discretion of the Superintendent.

- 7. Approval of professional memberships with the Michigan Association of School Boards and the Kent Intermediate Association of School Boards
- 8. Approval of 2020-21 Michigan High School Athletic Association (MHSAA) membership

9. Appointment of Legal Counsel for the 2020-21 School Year

Superintendent Shibler will recommend that we continue to engage Thrun Law Firm, PC to serve as our school attorneys. When matters may occasionally dictate, the Administration is requesting the Board's permission to use an appropriate local firm.

10. Appointment of School Auditors for the 2019-20 Fiscal Year Audit

Superintendent Shibler will recommend that the Board of Education appoint Hungerford Nichols as school auditors for the previous fiscal year.

I. ACTION ITEMS – CONSENT AGENDA 🦳

To save time during the meeting, we are using a consent agenda. Items on the consent agenda include those that are routine in nature or have been previously discussed by the Board of Education. Board trustees may request to have any item removed for a separate discussion and vote.

- 1. Approval of Minutes. Minutes of June 22, 2020 Study Session and Regular Meeting #12.
- 2. Presentation of Bills. Following is a summary of bills for this meeting. As always, board trustees are welcome to contact the Assistant Superintendent of Finance with any questions or concerns, or to request additional information.

Payroll	\$2,249,602.89
Insurance & Retirement	1,576,760.21
Utilities	81,058.26
General Fund CC (Balance)	78,744.78
Northview Public Schools (Tuition)	21,355.70
Kent ISD (Itinerants)	596,566.13
Balance Total General Fund	347,184.32
2019 Bond Reg Checks	79,877.31
TOTAL DISBURSEMENTS	\$5,031,149.60

- 3. Certified Staff Resignation. Shelby Denhof, Troy Reedy (both effective end of 2019-20 school year).
- 4. 2020-21 KISD Parent Advisors for Special Education (PASE) Representatives Recommendation. Heather Bright and Dawn Hodgkinson are recommended to represent Rockford Public Schools.

J. REPORTS

1. 2020 RHS Commencement.

Rockford High School Principal Dan Zang will report to the Board of Education on this year's commencement exercise for the Senior Class of 2020, to be held at RHS on July 21.

2. 2020-21 School Year Re-Entry 🗁

Assistant Superintendent of Instruction Mike Ramm and Executive Director of Community Services Lisa Jacobs will summarize for the Board of Education progress the Administrative Team and staff have made in the development of RPS' re-entry plan for the 2020-21 school year.

K. OLD BUSINESS

L. NEW BUSINESS

1. Spring Policy Updates (First Reading)

Assistant Superintendent of Human Resources Korie Wilson-Crawford will present the following spring policy updates (revisions) as a first reading. These have been reviewed by the Board Policy Review Committee. Dr. Shibler will recommend the Board of Education accept the policy updates as a first reading as presented.

Policy Number	Description
po2210	Curriculum Development
po2412	Homebound Instruction Program
po2414	Reproductive Health and Family Planning
po3362.01	Threatening Behavior Toward Professional Staff Members
po4162	Controlled Substance and Alcohol Policy for Commercial Vehicle (CMV) Drivers
po5200	Attendance
po6107	Authorization to Accept and Distribute Electronic Records and to Use Electronic Signatures
po8210	School Calendar
po8400	School Safety Information
po8462	Student Abuse and Neglect
po8600	Transportation
ag2412	Homebound Instruction Program
ag4162B	Handling of Test Results, Records Retention, and Confidentiality
ag5460.01	Graduation Requirements Career and Technical Education (CTE)

2. Certified Staff Recommendations

Dr. Shibler will recommend the Board of Education employ the following certified staff for the 2020-21 school year as presented:

Kathryn Budzynski	Speech & Language Pathologist	Special Services (Crestwood Elementary)
Makayla Clum	English/Language Arts	East Rockford Middle School
Erek Kooyman	Social Studies and Spanish Immersion	North Rockford Middle School
Katlyn Sayers	1 st Grade	Belmont Elementary
Laura Van Oss	English/Language Arts	North Rockford Middle School

3. Presentation of Gavel

Tim Lewis has served as President of the Rockford Board of Education during a difficult 2019-20 school year. Dr. Shibler will present Mr. Lewis with the President's Gavel.

M. ADJOURNMENT